



## **Academy Teacher – Arabic**

### **SCOPE & PURPOSE**

Teacher is a mentor for students and the focus must be on the heart of the child to develop love and respect for fellow classmates, elders, and community. This must be done while encouraging a safe learning environment which provides students with the opportunity to achieve their true potential.

### **PRIMARY RESPONSIBILITIES**

1. Coordinate learning for multi-age pupils
2. Meet weekly with individual students to set and evaluate academic goals and discuss any topic
3. Communicate monthly with parents on student progress
4. Maintain classroom records
5. Meet with principal for monthly reporting on key metrics and any key issues
6. Participate in curriculum and development team
7. Participate in on-going in-service and educational development opportunities
8. Assist with any tasks in addition to the duties listed
9. Evaluate and report effectiveness of programs
10. Typical work hours: M - F: 8:30a.m.-3p.m. in addition to in-service and professional development workshops

### **Knowledge/Education**

- Bachelor's degree in related field and Teacher credential; CA teaching license

### **Skills & Abilities**

- Good computer literacy, including social media and networking
- Quran recitation and reading Arabic
- Knowledge of second language acquisition methodologies
- Understanding of and experience with a number of Arabic curricula and resources

### **Experience**

- Minimum 5 years' experience teaching children/youth.

### **Compensation**

- Competitive compensation package for this full-time position based on Experience/Skills.

### **Legal Status**

- Must be legal resident or citizen of the United States of America