



October 4, 2024

Dear Brothers and Sisters,

As-Salaamu 'alaykum wa Rahmatullaahi wa Barakaatuhu. I pray that this letter finds you and your families in good health. Ameen.

As you know, we have been conducting a search for leader for our Counseling Department. We are pleased to announce that Sr. Hanan Elshannawy will be joining the team as our Director Counseling Department effective October 14.

Sr. Hanan has a master's in clinical psychology from Pepperdine University, where she serves as an adjunct professor. She is also pursuing a PhD and has been volunteering at the Rahma Center for the last two years to provide consultation to our therapists and interns. She has also established and runs a successful Mental Health practice headquartered in Newport Beach, prior to which she worked as a therapist in a variety of roles and is certified in several specialties including EMDR/DBT/CBT/ACT.

She will begin work at Rahma Center on October 14, 2024, and will use the month of October to begin transitioning her leadership responsibilities at her private business to other members of her team so she can focus on her new role at Rahma Center.

With this change, Ustad Hassan Elwan will move to the role of Senior Counselor, and both him and Sr. Hira Khan will report directly to Sr. Hanan. Please join me in thanking Ustad Hassan for his countless and selfless hours in leading this department during its startup phase, and his ongoing commitment to helping this department grow in the future. I would also like to thank Sr. Hira for her selfless devotion in getting the department organized, successfully deploying the pre-marital counseling program, and her continued commitment to completing coursework towards becoming a professional counselor.

Please also note that to support the growth of Phase 2, we have established two additional positions. First, we are recruiting a full-time Program Manager to support the existing programs and expand the offerings beyond the nearly 400 individuals involved in our various groups and activities (Sproutz, Pre-teens, Teens, College, YP, Elders, Readers, Sports). Once this individual is hired, Sr. Rania will move into the newly created role of Social Media Manager.

Second, to accommodate the additional financial administrative load of the Café, Rahma Academy, and additional programming mentioned above, we are recruiting a full-time Senior Accountant.

These changes are illustrated in the organizational chart included below that will be effective October 14, 2024.

We pray that Allah (SWT) guides all of us and makes our center a source of Rahma (mercy and compassion) for everyone. Ameen.

Wa 'alaykumus-Salaam wa Rahmatullaahi wa Barakaatuhu,

President

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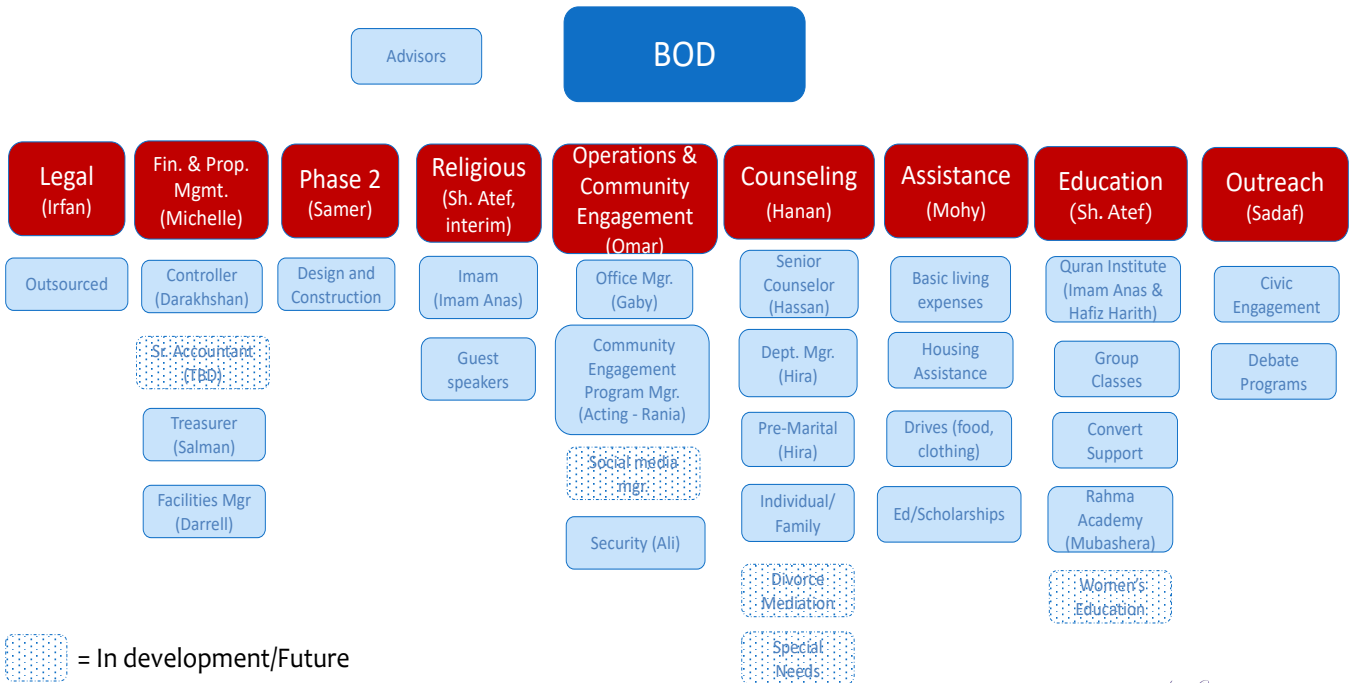
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## RC Organizational Structure – October 2024



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